

Obtaining a League Website Account - Where an Email Invitation has Been Received.

Background

Each season, teams (coaches and managers) require LCMHL website accounts (aka Team Admin Accounts) to perform the following:

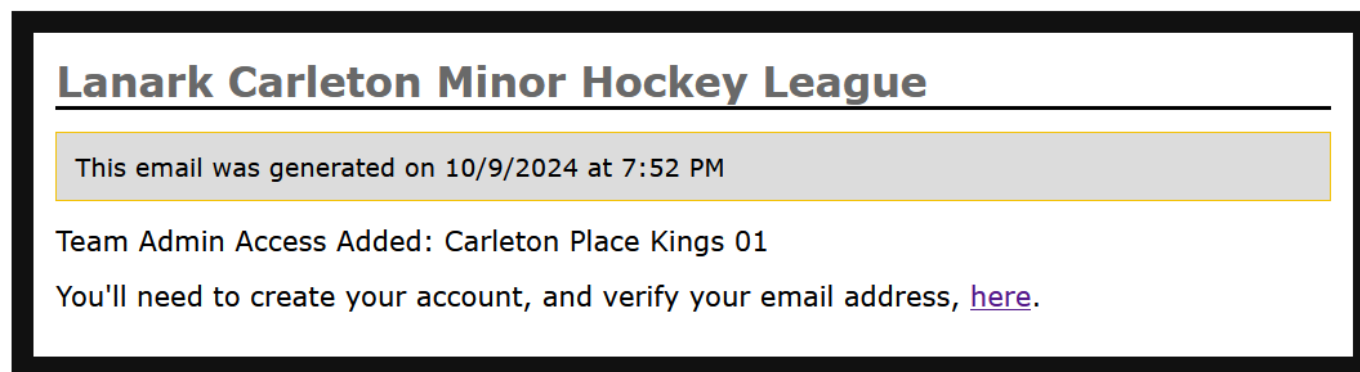
- Enter team rosters
- Enter team staff contact information
- Enter game results
- Optionally, create other team admins (e.g. backup manager, game result posting volunteer)

The account creation process involves 2 parts, the first of which is performed by a league statistician and the second part is performed by the account recipient.

Part 1 - League Statistician

Association convenors provide league statisticians with contact information for each coach and manger of a team. The statistician will set each up as a team admin. This creates an association only.

At this point, the coach/manager will not have an account. However, the statisticiaon actions will cause an account invitation to be emailed to the recipient.



The screenshot shows an email header for "Lanark Carleton Minor Hockey League". Below the header is a grey box with the text "This email was generated on 10/9/2024 at 7:52 PM". The main body of the email contains the text "Team Admin Access Added: Carleton Place Kings 01" and "You'll need to create your account, and verify your email address, [here](#)."

Part 2 - Team Contact

Upon receiving the invitation shown above, click on the "here" link. This will direct your browser to the the Create Account form within the GameCentral section of the LCMHL website.

Main Site → Login


GAMECENTRAL / CREATE ACCOUNT

Create Account

CREATE YOUR ACCOUNT

Username * Password * Confirm Password *

Full Name * Email Address *

I'm not a robot  reCAPTCHA
Privacy - Terms

Create Account

Exit Game Central

Complete the form. Note that:

- The username can be any easy to remember name. It need not be an email address
- The email address provided must match the one you had previously provided to your association

After completion, the form should resemble the following.

Main Site → Login


GAMECENTRAL / CREATE ACCOUNT

Create Account

CREATE YOUR ACCOUNT

Username * Password * Confirm Password *

Full Name * Email Address *

I'm not a robot  reCAPTCHA
Privacy - Terms

Create Account

Exit Game Central

Click on the Create Account button. A Verify email address page will display.

Create Account

Thanks for creating your account! We've sent you an email that contains a verification code that needs to be entered below in order to complete your account creation.

VERIFY EMAIL ADDRESS

Email Address *

allanon.900@gmail.com

Verification Code *

Verify Email

Or

Email a New Code

Exit Game Central

Leave the page open and check your email. You will receive a message containing a verification code, similar to that below.

Lanark Carleton Minor Hockey League

This email was generated on 10/16/2024 at 5:20 PM

Email Verification For: allanon.900@gmail.com

Verification Code: **630e3c**

Enter the code above into the account signup page if you still have it open on the website.

You can also [click this link](#) to complete the verification process

Copy the code to your clipboard. If your browser is still displaying the verification page then go to it now. If you've closed your browser, use the "click on this link" to open your browser and display the verification page.

Past the code into the Verificaiton Code field. Your browser page should resemble the one below.

Main Site Joe Hockey ▾

GAMECENTRAL / CREATE ACCOUNT

Create Account

Thanks for creating your account! We've sent you an email that contains a verification code that needs to be entered below in order to complete your account creation.

VERIFY EMAIL ADDRESS

Email Address * Verification Code *

Verify Email

Or

[Email a New Code](#)

Exit Game Central

Click on the verify email button. If the verification was successful, a Welcome page is presented.

Main Site → Login

GAMECENTRAL

Welcome

Access to GameCentral is limited to those who are logged in with an account that has a verified email address.

You are not currently logged in. If you already have an account with this website, click the button below to login (there's a link to request a forgotten password on that page if needed).

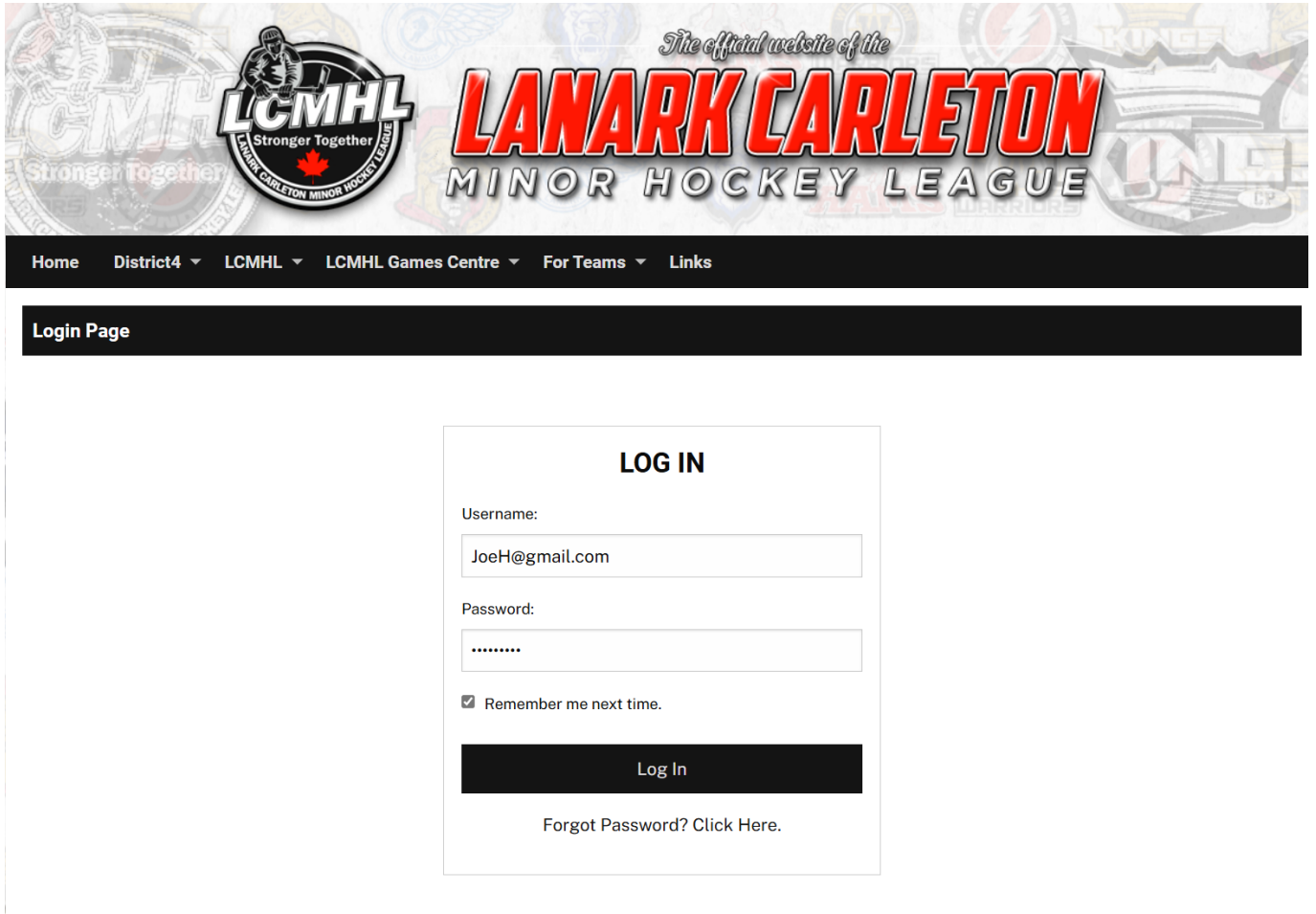
Login with Existing Account

If you don't have an account with this website, and you have been setup (or will be setup) with access to one or more division(s), teams(s), or game(s) within GameCentral, click the button below to register for an account.

[Create New Account](#)

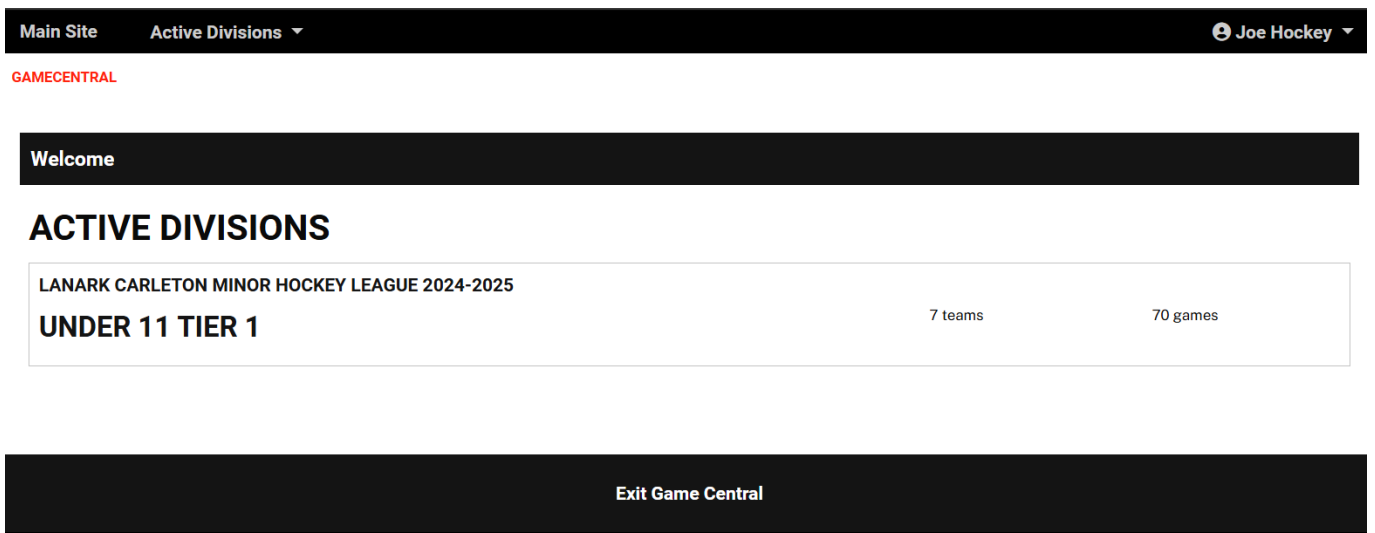
Exit Game Central

At this point your account exists, so click on the Login with an Existing Account button. A login page will appear.



Provide your credentials and click on the Log In button.

The following page appears. It will show all divisions that host teams in which you are set up as an admin user. For most people, a single division will show.



Click on the division. A page will show listing the teams for which you've been set up as an admin user.

Under 11 Tier 1

TEAM AREAS

Carleton Place Kings 01

You don't have access to any games.

Exit Game Central

Click on the team displayed. A team admin page will display

Carleton Place Kings 01 Home

TEAM ADMINS

Team	Name	Email	Login?	Requested?	Approved?
Carleton Place Kings 01	Joe Hockey	allanon.900@gmail.com (unverified)	False	False	True
Carleton Place Kings 01	Joe Hockey	allanon.900@gmail.com (unverified)	False	False	True
Carleton Place Kings 01	Joe Hockey	allanon.900@gmail.com	True	False	True

Manage Team Admins

DEFAULT GAME ROSTER

TEAM STAFF

No Team Staff on the Roster

PLAYERS

No Players on the Roster

Manage Roster

TEAM GAMES

No games

Exit Game Central

From this page, you can create additional team admins, enter team staff and roster information, and report game results.

See the specialized instructions on the LCMHL website (under For Teams) for each of these tasks.